



Result Point V2.5 User Manual



This is a DHEC modified version of Accelerated Technology Laboratory, Inc, Sample Master Result Point V2.5 User Manual.

September 2010

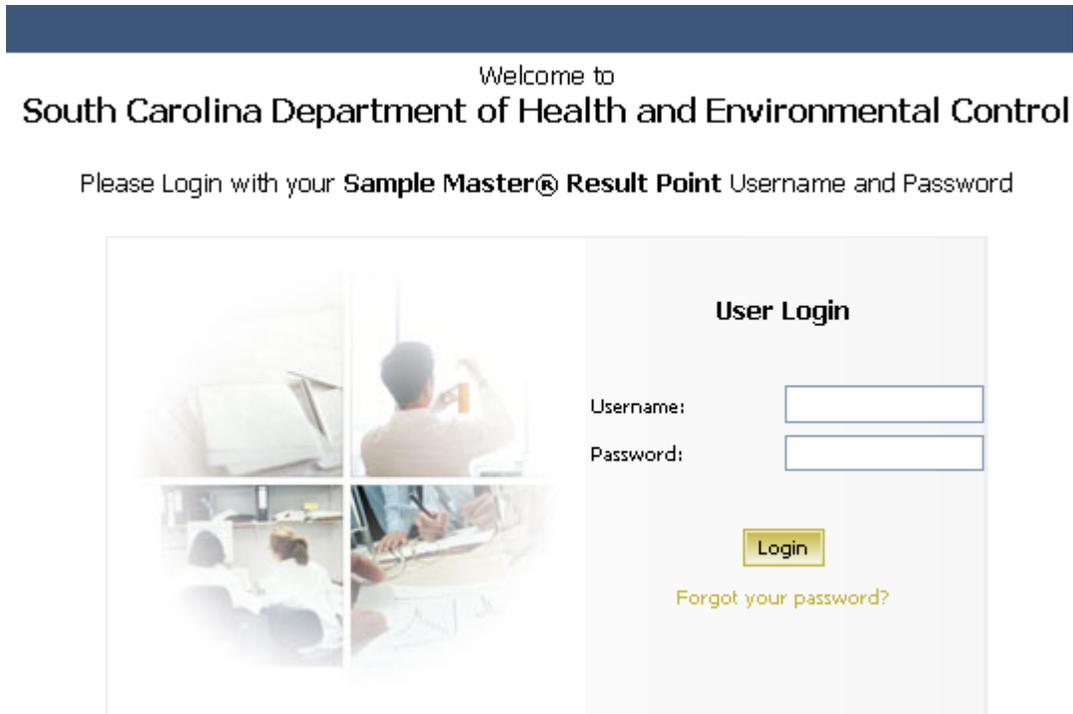
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LIMS System Administrator**

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Logging into Result Point

1. Access Result Point on the Internet. <https://resultpoint.dhec.sc.gov/>
2. The home page will appear.



3. Enter your username and Password. These were supplied by the Bureau of Laboratories.
 - a. If a username and password have not been created for you, please contact Earleen Wilson at 803-896-0966 or Linda Conway at 803-896-0890.

**** NOTE: Passwords are case sensitive. ****

4. Click the "Login" button.
5. You will now be at the Main menu.

Retrieving your password

1. From the home page, click "Forgot your password?" below the Login button.

Welcome to
South Carolina Department of Health and Environmental Control

Please Login with your **Sample Master® Result Point** Username and Password

User Login

Username:

Password:

[Forgot your password?](#)

2. You will be directed to a page requiring you to enter the email address associated with your account.
3. The information will be sent via email to that address.
4. In the event the information does not come across to your email address, please contact Earleen Wilson at 803-896-0966 or Linda Conway at 803-896-0890.

Changing your password



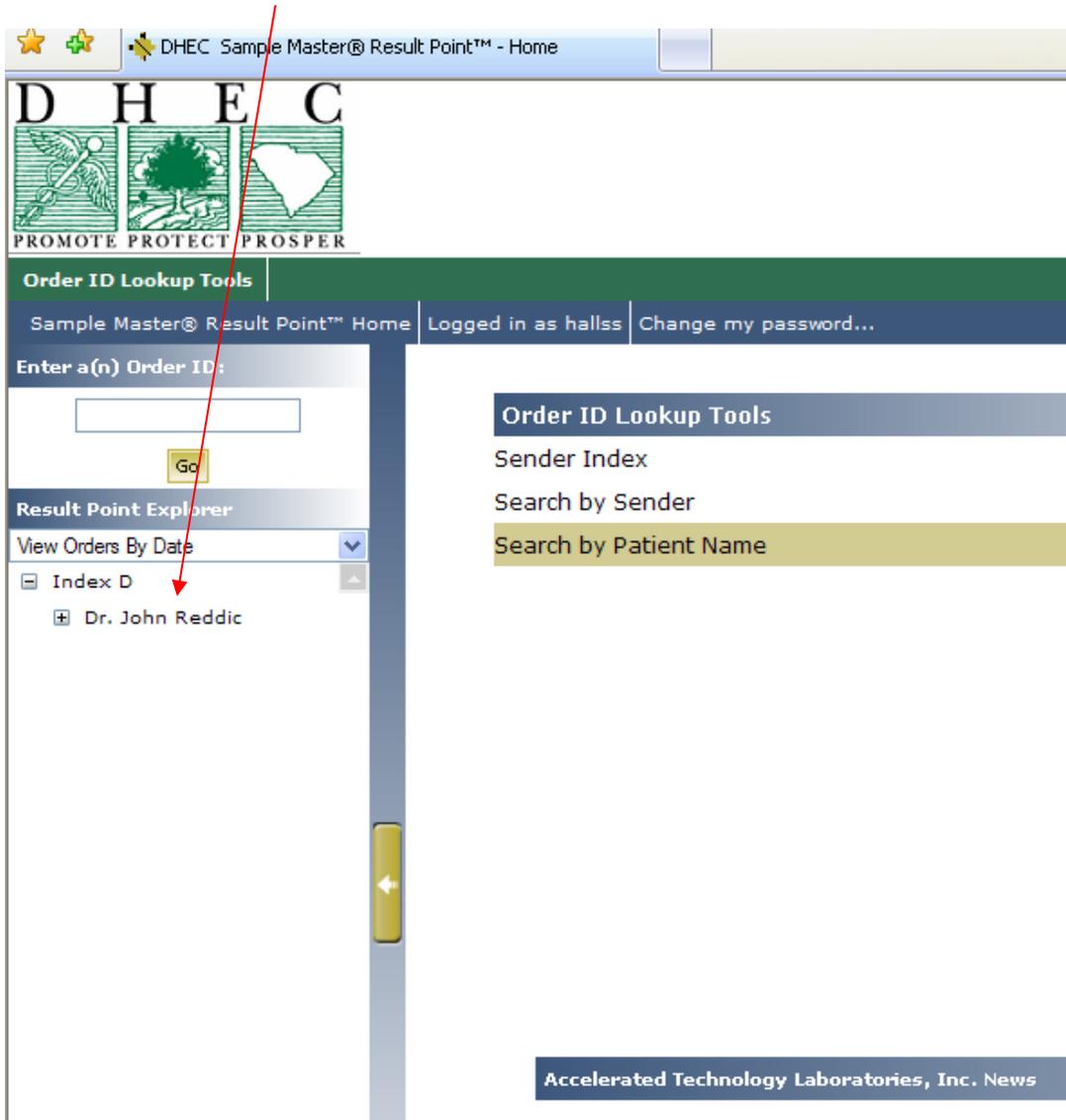
1. Click on “Change my Password” on the blue Menu bar.
2. The “Change Password Dialog” window will appear.

A screenshot of a 'Change Password Dialog' window. At the top, it features the same 'D H E C' logo and 'PROMOTE PROTECT PROSPER' slogan as the previous image. Below the logo, there are three text input fields. The first is labeled 'Old Password', the second 'New Password', and the third 'Confirm New Password'. At the bottom left of the dialog is a yellow button with the text 'Update'.

3. Change your Password:
 - a. Enter your Old Password.
 - b. Enter a New Password.
 - c. Re-enter the New Password to confirm it.
 - d. Click on the “Update” Button.
 - e. A message will be displayed informing you whether or not the password change was successful.

REVIEWING YOUR ORDERS

There are multiple options for reviewing your orders and customer information. The Result Explorer on the left side of the screen is the primary navigation tool. It displays Customers and Orders in a tree view style listing with logical groupings.



Another menu item is also displayed, "Lookup Tools". This allows you to find orders by Sender Index, Sender, and Patient Name.

Order Lookup Tools

1. Sender Index: is a screen with an alphabetical listing of all the senders in the LIMS that you have access to.
 - a. Clicking the desired letter at the top of the listing will move you into the desired alpha location of the index.

Diagnostics

Logged in as conwayll

Sender Index A

Displaying 1 - 6 of 6 <Previous | Next>

Select an index: **A** | B | C | D | E | F | G | H | K | L | M | N | O | P | R | S | T | U | W

Abbeville County Health Department **Customer ID: C01001**

Default Address

905 West Greenwood St
PO Box 189
Abbeville, SC 29620

(864) 366-2131
(864) 366-2404 (fax)

Adrienne Leeds, LMW **Customer ID: B02143**

Default Address

704 South Laurel Street
Summerville, SC 29483

(803) 709-8068

Aid Upstate **Customer ID: B00520**

Default Address

Attn: Maurice Adair
PO Box 105 - 811 Pendleton Street # 10
Greenville, SC 29602

(864) 250-0607
(864) 250-0608 (fax)

Aiken County Health Department **Customer ID: C02001**

Default Address

828 Richland Avenue, West
Aiken, SC 29801

(803) 642-1687

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2. Search by Sender: allows a user to search for the desired sender using full or partial search criteria.

a. The results returned will display all Sender Names containing the search string.

Diagnosics
Logged in as conwayll

Sender Search

Enter a complete or partial Sender:

Name:

 Your Search: 'Reddic' produced 1 results.

Dr. John Reddic Customer ID: S02280

Default Address

SCDHEC BOL: Analytical Chemistry Division
8231 Parklane Road
Columbia, SC 29223

(803) 896-9725
(803) 896-9725 (fax)

3. Search by Patient Name: is similar to the Sender Search Screen except that the results returned are Patient Orders.

a. The user has the option of clicking on the "Patient Name" or "OrderID" to view the order associated.

Patient Name Search

Enter a complete or partial Patient Name:

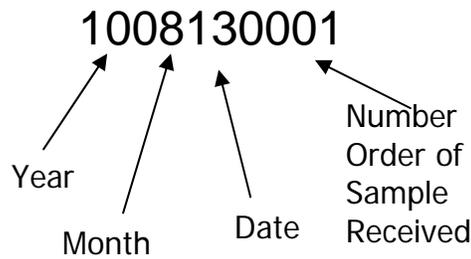
Name:

 Your Search: 'case' produced 26 results.

Ballantyne Pediatrics [B02137]	
Case, Justin	1008110032
Received: 8/11/2010 4:23:02 PM	
Beaufort County Alcohol and Drug Abuse Commission [S01270]	
Case, Justin	1008110022
Received: 8/11/2010 4:10:14 PM	
Dr. John Reddic [S02280]	
Case, Justin	1008300003
Received: 8/30/2010 10:58:01 AM	
Case, Justin	1008300008
Received: 8/30/2010 11:01:03 AM	
Case, Justin	1008300013
Received: 8/30/2010 12:15:55 PM	
Case, Justin	1009020010
Received: 9/2/2010 11:17:07 AM	
Case, Justin	1009020034
Received: 9/2/2010 2:31:15 PM	
Case, Justin	1009030001

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** **NOTE:** OrderID's are made up of:



4. Order Index Listing: is a list of order for a specific sender.

- a. The listing will search back a specified number of months for the most recent orders.
- b. It will group the orders by the assigned "Order Date".
- c. Clicking on an OrderID link will transfer you to the Order Preview page for that order.

Orders Index

Enter a(n) Order ID:

Go

Show all Order IDs within the last:

Current Month Only ▾
Current Month Only
3 months
6 months
1 year
2 years
3 years
4 years
10 years

Refresh

Displaying All Available Order IDs from September 2010 thru September 2010 For **Dr. John Reddic**

September 2010

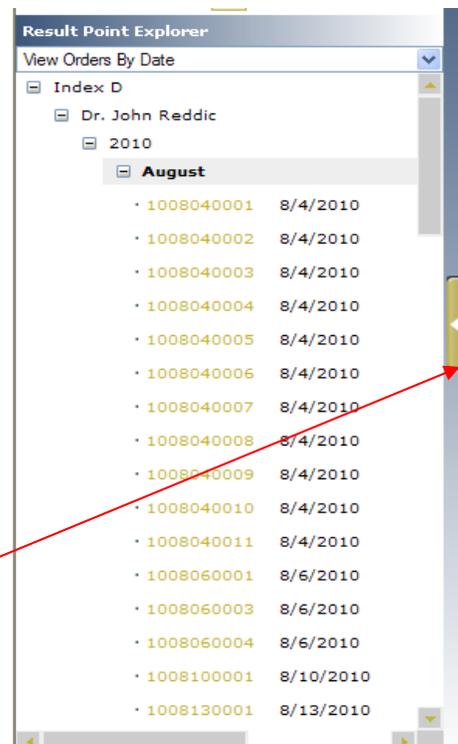
Order ID	Order Date
1009240001	September 24, 2010
1009230004	September 23, 2010
1009140002	September 14, 2010
1009100003	September 10, 2010
1009100002	September 10, 2010
1009100001	September 10, 2010
1009090006	September 9, 2010
1009090005	September 9, 2010
1009090004	September 9, 2010
1009090003	September 9, 2010
1009090002	September 9, 2010
1009080025	September 8, 2010
1009080015	September 8, 2010

Using Shortcuts to find an Order Quickly

1. Enter the OrderID: If you already know the OrderID associated with the specimen you are searching for you can key it directly into a search.



2. Result Point Explorer: Organizes all available orders in an easy to manage tree-view listing. Under View Order by Date, they will be arranged as follows:
 - a. Index Heading (A,B,C, D.....)
 - b. Sender Name
 - c. Year
 - d. Month
 - e. Order Id and Date



** NOTE: To Show and Hide the Explorer to make more room available to view data click the arrow button on the divider bar.

PREVIEWING AN ORDER

The details of an Order can be viewed on the Order Preview Page without having to load the actual result information. Information such as:

- Order ID
- Sender Name
- Date /Time Received
- Sample Id: this corresponds to the different matrices received for an order
- Date Collected
- Patient Name
- Test (Analysis) requested

Order ID Preview

Order ID :1009100003

Dr. John Reddic

Date/Time Recv'd : 9/10/2010

Available Files

 [DHEC_Micro_Report09291009.pdf](#)

Sample Number List

Sample Number	Cust Samp ID	Date Collected	Patient Name	Matrix	Analysis Requested
1009100003-01		9/10/2010	King, Lee	N-P Swab	Influenza RT-PCR

Select a live on-screen web report...

Analytical Report with Reference Ranges

A complete listing of all samples in the specified order along with result information for all requested analyses. Results are compared against applicable parameter upper and lower limit information if available.

Analytical Report

A complete listing of all samples in the specified order along with result information for all requested analyses. Results are compared against applicable parameter upper and lower limit information if available.

Sample Information Report

A complete listing of all samples contained in the specified order. This report does not display any information concerning requested analyses.

Legend:

* - Indicates the sample has been cancelled.

Choosing a Report Type

There are Three (3) types of "Unofficial" reports that can be accessed:

1. Analytical Report with Reference Ranges: This has a listing of all samples in a specific order along with the result information. Results are compared against applicable reference ranges based on the sex of the patient. This information updates as soon as the Testing personnel approves the results.

Print this report...

Analytical Report with Reference Ranges

Order ID	1009100003	Matrix	Sample Number	Cust Samp ID				
Sender	Dr. John Reddic	N-P Swab	1009100003-01	blank				
Date/Time Recv'd	9/10/2010							
Sample Number	1009100003-01	Patient Name	King, Lee					
Cust Samp ID		Matrix	N-P Swab					
Date Collected	9/10/2010	Collector						
Test								
Param	Result	ReportingUnits	Rep. Limit	LowerLimit	UpperMale	LowerMale	UpperFemale	LowerFemale
Influenza RT-PCR								
Final Result	pos for H5							

2. Analytical Report: This has a listing of all samples in a specific order along with the result information. This information updates as soon as the Testing personnel approves the results.

Analytical Report

Order ID	1009100003	Matrix	Sample Number	Cust Samp ID	
Sender	Dr. John Reddic	N-P Swab	1009100003-01	blank	
Date/Time Recv'd	9/10/2010				
Sample Number	1009100003-01	Patient Name	King, Lee		
Cust Samp ID		Matrix	N-P Swab		
Date Collected	9/10/2010	Collector			
Test					
Param	Status Desc.	Result	ReportingUnits	Rep. Limit	LowerLimit
Influenza RT-PCR					
Final Result	Approved	pos for H5			

3. Sample Information Report: This a complete listing of all samples contained in the specified order. This report does not display any information concerning results or test(s) requested.

Print this report...

Sample Information Report

Order ID	1009100003	Matrix	Sample Number	Cust Samp ID
Sender	Dr. John Reddic	N-P Swab		
Date/Time Recv'd	9/10/2010 11:42:01 AM		1009100003-01	blank
Sample Number	1009100003-01	Patient Name	King, Lee	
Cust Samp ID		Matrix	N-P Swab	
Date Collected	9/10/2010	Collector		

Viewing a PDF report

Once the Database Administrator has run reports to generate Official PDF's, they will become available as a file that can be printed. This file can be accessed on the "Order ID Preview" page.

Order ID Preview

Order ID :1009100003

Dr. John Reddic

Date/Time Recv'd : 9/10/2010

Available Files

 [DHEC_Micro Report09291009.pdf](#)

Sample Number List

Sample Number	Cust Samp ID	Date Collected	Patient Name	Matrix	Analysis Requested
1009100003-01		9/10/2010	King, Lee	N-P Swab	Influenza RT-PCR

Select a live on-screen web report...

Analytical Report with Reference Ranges

A complete listing of all samples in the specified order along with result information for all requested analyses. Results are compared against applicable parameter upper and lower limit information if available.

Analytical Report

A complete listing of all samples in the specified order along with result information for all requested analyses. Results are compared against applicable parameter upper and lower limit information if available.

Sample Information Report

A complete listing of all samples contained in the specified order. This report does not display any information concerning requested analyses.

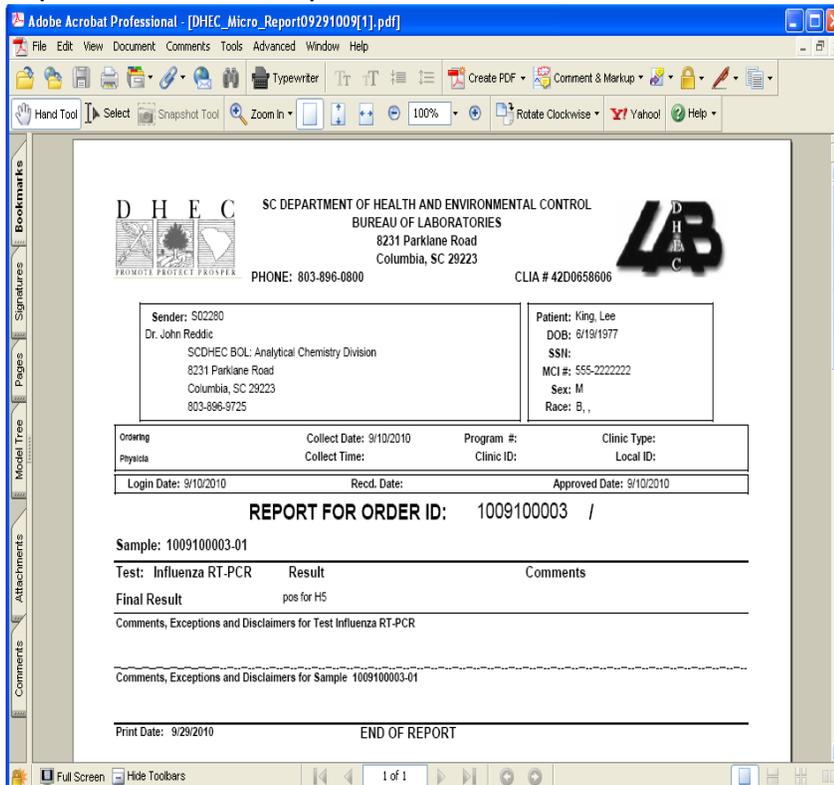
Legend:

* - Indicates the sample has been cancelled.

1. Click on the file you would like to print if there are multiples.



2. This will bring up a "File Download" Box.
3. Click the "Open" Button.
4. The file will open to a readable/ printable Adobe File.



5. The Report can now be printed on your attached Printer.